

TILlicum Elementary PAC Meeting Minutes * DRAFT*****

March 5th, 2025, via Microsoft Teams

In Attendance

Executive: Lauralee Wood (Co-Chair), Keja Lake (Co-Chair), Colleen McDavid (Treasurer), Lisa Gelling (VCPAC Representative), Celeste Slow (Secretary)

- Admin: Jeff Duyndam (Principal),
- Parents: Shannon Karne, Cheryl Ferreira, Reb Stevenson
- Staff: n/a

Regrets: Karen Higginbotham (Vice Principal)

6:30pm – Open Meeting - Brought to order by Keja Lake/Lauralee Wood

- Motion: Colleen McDavid
- Second: Celeste Slow

Introduction - The meeting opened quickly - everyone knows each other

6:35 pm - Meeting Minutes – Approval of last meeting's minutes

- Motion: Keja Lake
- Second: Colleen McDavid

Summary of amendments from Feb 12th meeting minutes:

- "Policed are still not" should say "Police"
- "communicated on wassap poll" should say "WhatsApp"
- "from participants were not microphoned" I would change to "repeated" instead of "microphones"
- "so this in not moving" should say "is" not "in"
- "Always CC Mehan" should say "Megan"
- "Krista Easton" is Christa.

6:40pm - Administration Updates Principal/Vice-Principal Report – Jeff Duyndam

- Learning updates / report cards will be available next Friday at 3:00 p.m. Jeff will send out details next week with links on how to access online
- Student-led conferences are April 16th and 17th. Early dismissal at 11:50 on the 16th and the 17th is a typical day
- Kindergarten registration
 - Currently at 58 which is 10 less than last year
 - Submitting for 21 divisions and estimating 453 students
 - The district will be changing gradual entry based on feedback on the amount of childcare required to accommodate the gradual entry schedule
 - Welcoming conversations will happen on Tuesday and Wednesday. Gradual entry will be Thursday and Friday with first full day on Monday, September 8th
 - All information will be sent out after spring break
- Thank you to Mike and Carla for organizing skipping day which was fantastic
- Thank you to Christa for organizing the positive messages of friendship board which is in the main foyer
- Thank you to Mandy for organizing the two basketball games against James Bay and Vic West

TILLICUM ELEMENTARY PAC MEETING MINUTES *** DRAFT***

March 5th, 2025, via Microsoft Teams

- Tree Project - Open House on March 11th from 4:00 to 6:00 and then online survey coming out
- Greek lunch will be happening again this year however we do not have a date yet
- Poem in your pocket Day April 30th - Students carry a poem in their pocket to share
- Pisces wheelchair program - scheduled for April 28th and 29th and information will be shared with staff after the break

6:55pm - Treasurer Report – Colleen McDavid

- **Account Balances:**
 - Tillicum PAC High-interest Savings \$90.82
 - Tillicum PAC Chequing \$18,670.78
 - Tillicum Gaming Chequing \$9,968.04
 - General PAC Account in Office \$19,516.46
- Food for Fun:
 - December: \$2,850.50 - \$1,516.56 = \$1,333.94
 - January: \$2,670.15 – \$1,483.19 = \$1,186.96
- Gaming paid out \$1,472.68 for skating lessons
- Talked to Megan and she will send out invoice for swimming lessons and buses once the lessons are completed and she has the invoice from the bus company
- Need to identify who is taking care of the fish tank over the summer and have them submit any outstanding invoices now
- Coleen confirmed that she has registered for the BCE ID for the PAC and should be complete in a couple of weeks. This is needed for everybody who applies for the community gaming grants

7:00pm - VCPAC Update – Lisa Gelling

- Lisa requested a copy of the draft notes from the last VCPAC meeting however; she was told that they needed to hear back from the executives to confirm before being shared
- Draft minutes have not been shared at this stage which seems strange

Upcoming events/fundraisers

- **FFF** - March 7; also prep for April 25 FFF - portal opens April 1 (info and flyers to Megan + Lori before Spring Break). Prepped prior to spring break so all is set and ready to go
- **Spring Dance - Thurs April 24:** Glow in the Dark theme, Beauty, and the Beat to DJ again; more glow paint for classes to make decorations.
 - Thinking about selling drinks that were left over from game night. Pepsi could be held back for staff so that kids do not get too wild. **Will** need a cash float
 - Get a list of songs from the classes soon so that they can submit to the DJ earlier and have songs that everyone knows and enjoys
 - Feedback from last dance was that volume was too high and needs to be turned down. The vibe was a bit too loud and skewed for older kids
 - Too hot, can we get more air flow
 - Need to start organizing right after spring break
- **Hilltop Spring Plant Sale** - runs March 11 to April 6, orders must be submitted to Hilltop by April 7; April 29 delivery, April 30 pick up before/after school - library?

TILLICUM ELEMENTARY PAC MEETING MINUTES *** DRAFT***

March 5th, 2025, via Microsoft Teams

- School cash online for orders. Was supposed to be a pickup in the gym but will moved to the library
- **PISE ParaPlay April 28 and 29:** each division will have the opportunity to participate in adapted activities; PAC is contributing \$1000 towards this event
 - The rest is covered by PISES. Really exciting opportunity for our school. More information coming out in April
 - Administration to organize the coordination within the school
 - Nice to have more financial flexibility in the budget to approve these types of programs
- **May Bottle Drive:** Which date is best? Saturday May 10, 24 or 31?
 - May 24th date to follow the long weekend will be booked
 - Reminder to families to start collecting empties
- **Parent Education Event** - How to Have a Difficult Conversation - Allison Rees, date?
 - Joining a group of schools. Still waiting for more information as to where and when this will take place. We are sharing the cost of this with the other schools.
 - To get the funds for these education events - we need to use them
 - Tillicum applies for \$250 funds for the topic of parent education, and we need to confirm what we will use the funds for
- **Hockey Nets**
 - Jeff connected with facilities project manager and engineer for permanent net option. Waiting on a quote but roughly \$5000 for 2 nets. It was \$3000-\$3500 for the disk frisbee so this quote seems inline with that cost
 - Would need to confirm the location for installation
 - The permanent nets add value to the school and the community benefits from this which is great
 - With new developments there is an agreement that they will put money into the schools for new playgrounds etc, however funds have not been confirmed for Tillicum
- **National Donut Day June 6** - same date as final FFF
 - Yes, combining donut and FFF day. Need a list of costs to be added to the flyer and food for fun. May 12th is when portal opens
 - Made good rice crispy for gluten free and vegan option
- **Ice Cream Day** - Run this year? When?
 - Order end of April for May
 - They only need 10 days notice
 - Suggested pricing range to make it more accessible cost wise
 - We would need school cash online - Class tally's and distributed in the same way we do food for fun
 - They pre organize it and in a freezer for easy execution

Winter market Update

- Shea, Annie, and Shannon are planning on running with it again this year
- Planning for the weekend of Nov 15, 2025
- Want to start working on it now so that there is lots of time to get organized and hopefully make it little less burdensome

TILLICUM ELEMENTARY PAC MEETING MINUTES * DRAFT*****

March 5th, 2025, via Microsoft Teams

- This fundraiser is a lot of work for the money raised so we are looking for ways to increase revenue. Think we can grow the revenue without a ton of extra work
- Discussed if the main goal of the event is a fundraising or community event
- Ideas to increase revenue:
 - Rearrange the gym and squeeze in more vendors
 - Could give up some vendor spots and rent a bouncy castle
 - See if we can get somebody to be Santa and do photos
 - Outdoor space, outdoor winter markets space. Would need tents and make it appealing
 - Increasing table fee (\$80/table -\$65 last year) - Early bird fee to previous vendors, table fee cheaper for outside
 - More space for vendors by rearranging tables
 - Admission by donation (could specify what the money raised is going towards)
 - Bake sale and raffle have previously been in the hall ways and could free up space in the gym
 - Young entrepreneurs' opportunities - for youth tables (tillicum classes) - This has not happened in the past but the grade 4/5 classes make a product and sell it at the school. Reach out to the teachers and to see their perspective. Jeff could send something out to the district to give opportunities to kids in Colquits and Spectrum
 - Gr 4 kids could start planting the seed now and trial items before the sale in gr 5 market
- Volunteers – would need more helpers closer to the time. The Signup Genius app that Karma used for the gift sale was very effective - Keja to send that to Shannon
- Kudos were given to the organizing group as the revenue this year was much more than had been raised in the past
 - 2023 - \$1852 (455 from raffle) \$1400 table#
 - 2024 - \$2800 (888 raffle) - \$1970 table fees

Ongoing - Fairway Market Community Cards, Emily Press Labels, Bottle Depot

7:54pm – New Business

- Executive Positions opening for 2025/26 - Secretary, Chair and Vice Chair (or Co-Chairs with no Vice)
- safety Issues in construction zone
 - Cheryl asked school to remind bicyclist families to go on Albina side as it is a safety issue having bikes coming on Orillia. Construction zone should not have access for bikes
 - Some near accidents and cyclists are not listening to directions from flagger lady
 - Could Saanich have a sign to deter bikers from Orillia or how is it best communicated?

8:00pm – Meeting adjourned.

- Motion: Colleen McDavid
- Second: Keja Lake