

TILLICUM ELEMENTARY PAC MEETING MINUTES

February 12th, 2025, via Microsoft Teams

In Attendance

Executive: Lauralee Wood (Co-Chair), Keja Lake (Co-Chair), Colleen McDavid (Treasurer), Lisa Gelling (VCPAC Representative), Celeste Slow (Secretary)

- Admin: Jeff Duyndam (Principal), Karen Higginbotham (Vice Principal)
- Parents: Shannon Karner, Cheryl Ferreira, Emma Barrett
- Staff: n/a

Regrets: None

6:30pm – Open Meeting - Brought to order by Keja Lake/Lauralee Wood

- Motion: Colleen McDavid
- Second: Cheryl Ferreira

Introduction - The meeting opened quickly - everyone knows each other

6:35 pm - Meeting Minutes – Approval of last meeting’s minutes

- Motion: Lauralee Wood
- Second: Colleen McDavid

Summary of amendments from Jan 15th meeting minutes:

- PAS updated to PAC
- Last names added to motioners

6:40pm - Administration Updates Principal/Vice-Principal Report – Jeff Duyndam & Karen Higginbottom

- The second of two earthquake drills this year is taking place at 10am on February 13th
- Second report card now called learning update will come out on March 14th on Parent Connect at 3:00 p.m. Communication will go out to families in the next few weeks.
- Staffing
 - New practicum student, Brynn Birtwistle, is in Mr. Carlson's classroom on her final practicum for ten weeks
 - Six brand new EA practicum students are joining us for two days each coming up in the next three weeks. Entering in the classrooms as their first experience in an EA role. This is through the school district's new bridge program which has been successful in helping reduce the number of absent and unreplaced EA's each day
- Kindergarten registration - Kindergarten registration is on target, and we will be submitting for 21 divisions at Tillicum for 2025/2026 which is same as current.
- Tree Project update
 - There will be a public consultation in our gym from 4-7:30pm on March 11th. An email will go out to everyone and media release with online survey
 - People will be encouraged to submit feedback on a survey and Saanich will be attending the April PAC meeting to get direct feedback
 - Final copy of the plans from the CRD and then Saanich will have a debrief on April 9th
 - Trying to get as many trees planted under this grant as possible
 - Planting is expected to happen in September/October 2025

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- Student Led Conferences - April 16th and 17th
 - Early Dismissal on April 16th
 - Book fair will be in part of the gym, music room and library will be open
 - Teachers will reach out to parents and families to create student-led conferences
- Pink shirt day
 - Assembly on February 26th at 1:45 with six grade 5 MC's
 - The grade 2 classes are working together on a song and dance
 - Junior and senior choir will be performing as well as drummers
 - Students from the Hero's hockey program will be speaking a bit about program
- Lahal tournament
 - Mel, the Indigenous support Youth and Family Advocate and Karen, V Principal accompanied a group of 15 grade four or five Tillicum students that identify as indigenous to participate in the LaHal tournament today at Spectrum
 - Great to see the pride and excitement the students had in connecting with other participants in the school and in the tournament

6:55pm - Treasurer Report – Colleen McDavid

- **Account Balances:**
 - Tillicum PAC High-interest Savings \$90.72
 - Tillicum PAC Chequing \$18,654.33
 - Tillicum Gaming Chequing \$11,440.72
 - General PAC Account in Office \$16,898.42
- Food for Fun profit for January: \$1,381.00
- Board Game Night profit: \$85.32
- Waiting for invoices from Calling All Cows for December and January. Approximately \$200 expenses per event

Expenses

- Salish Sea Field Trip: \$1,000.00
- Ice skating lessons: \$1,472.68
- Parent education Night: \$40.00
- Grade 3 swimming: Lessons \$1,944, Bus \$3060 = \$5004

Reviewed budget document prepared by Colleen

- Over \$35,000 that is not allocated to anything and is separate from the PAC's general operating budget
- Could be used to fund big projects or larger valued purchases

7:00pm - VCPAC Update – Lisa Gelling

- Over 15,000 letters were sent in opposition of the Victoria School Board. Tillicum PAC did not write a letter due to the timing of events
- The education minister fired the Victoria school board and appointed a trustee to work on a revised safety plan
- We are waiting to hear from appointment trustee about a new safety plan
- Waiting for draft minutes from VCPAC meeting to get details from tonight's meeting

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- Police are still not coming on school grounds until an update on the safety plan so Lauralee is delivering bread to Tillicum until this is resolved

Walking School Bus

Emma Barret, Program Coordinator joined the meeting to provide update on the program

- A total of 15 kids registered
- Must cap registration where it's at because ratios of students to volunteers
- Pick up is communicated on WhatsApp poll to quickly check in on attendance. Wont leave without student from school unless confirmation from parent
- Volunteers Needed - recruiting has been difficult and only have 1 volunteer signed up for one shift so far
- Shifts are an hour maximum but usually about 30 to 45 minutes. Volunteers walk with the group from the first stop to school and then we release the kids
- Walk Leader will walk the kindergarteners or younger kids to their classrooms
- Training is not required for volunteers if they are already part of the school community such as parents, grandparents, extended family
- Older youth (14+) are welcome and encouraged to volunteer if they need volunteer hours or experience or have a spare block. Trying to empower youth to participate in community volunteering
 - Karen to send contact to Emma for the Physical leadership program at Spectrum as there are students needing leadership hours
- Also looking for outside volunteer and will start pushing more promotional material for that. We take care of criminal record check or if someone already has one, they're welcome to send it to us
- PAC will recommunicate need for volunteers

Review of Fundraisers

- **West Coast Seeds** - Closed Feb 9, seeds will be sent to Lauralee's house for sorting and distribution (during March break) - 31 orders \$1216.15 total sales. Tillicum takes 40% - \$486.46
- **Parent Education Event** - Finding a Balance with Digital Technology - Feed back was that it was good. Hybrid format was great; however, questions from participants were not repeated so people listening online missed a large part of the conversation
- **Family Game Night** - Successful night with lots of fun. Some concession items left over to be used at a future event, spring dance or after school programs
 - PAC could fund the purchase of several games for the school board game club

Upcoming events/fundraisers

- Royals Game - Tried to recruit volunteers but no one stepped up so this is not moving ahead
- FFF Mar 7 - Portal open Feb 11 – 25
 - Lori is away so the food for fun flyers did not go out. Celeste to cut them and distribute them on Thursday morning. Always CC Megan in the communication so that this is not missed in the future

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- Hilltop spring plant sale - Deadline April 7 - delivered 29th, picked up from the gym on April 30th. This will be available on school cash online for purchase
 - Call out for volunteers in the March or April meeting
- Parent Education Event - How to Have a Difficult Conversation - Allison Rees
 - Do not have dates or further information at this stage but it is in the works through another school, and we have been invited to join
- Hockey Nets
 - Spoke to Miss Mandy and Krista Easton about the potential of purchasing hockey nets for the lunch hockey program and after school programs
 - There were several options: \$998/pair with shipping or Costco has option at \$124.99/net. Would like to have four nets.
 - Jeff to reach out to facilities to get a quote for something more permanent that can be used for the extended community
- National Donut Day June 6 - should we have some donuts?
 - Lands on the last FFF of the year
 - Cheryl has emailed the Esquimalt bake shop to plan and book this. They do not have a gluten free option
 - We would need to pick up donuts and distribute as part of FFF

Ongoing - Fairway Market Community Cards, Emily Press Labels, Bottle Depot

7:40pm – New Business

- PAC funding for PISE wheelchair activity program
 - We would like to fund two full days in the gym so that every division can go through the program
 - Asking PISE how much of this they can fund
 - Tillicum PAC will cover the balance of the cost up to \$2000.
 - Vote conducted and everyone agreed to this
- Executive Positions opening for 2025/26 - Secretary, Chair and Vice Chair (or Co-Chairs with no Vice)
 - Reminder to go out to the whole school community about these position openings
- BC Lions Energy Champions program - Cheryl to register Tillicum to participate in this program.
- Ice cream truck - Future fundraiser idea
 - Pick up to six items, order 10 days before and they bring a freezer to school and treats are distributed from there

8:22pm – Meeting adjourned.

- Motion: Cheryl Ferreira
- Second: Lauralee Wood