

# TILLICUM ELEMENTARY PAC MEETING MINUTES

## November 6, 2024, via Microsoft Teams

---

### In Attendance

Executive: Lauralee Wood (Co-Chair), Keja Lake (Co-Chair), Colleen McDavid (Treasurer), Celeste Slow (Secretary), Lisa Gelling (VCPAC Representative)

- Admin: Jeff Duyndam (Principal), Karen Higginbotham (Vice Principal)
- Parents: Karma Cunning, Shannon Karner, Shae Mellors, Cheryl Ferreira
- Staff: None

**Regrets:** none

**6:34pm – Open Meeting** - Brought to order by Keja Lake/Lauralee Wood

- Motion: Colleen McDavid
- Second: Celeste Slow

**Introduction** - The meeting opened quickly - everyone knows each other.

**6:40 pm - Meeting Minutes** – Approval of last meeting’s minutes.

- Motion: Keja Lake
- Second: Celeste Slow

Summary of amendments from October 9<sup>th</sup> meeting minutes:

- David Arcos Perez name was added for new hire for Nutritional Snack Program
- Spelling corrected for Jeff Dunuren to Jeff Duyndam.
- Spelling corrected for gamming to gaming.

**6:45pm - Administration Updates Principal/Vice-Principal Report** – Jeff Duyndam & Karen Higginbottom

- Thank you to Jodi Dagg for her work on the granola drive and turkey Trot.
- Thank you to Christa Easton for her involvement of coaching the soccer team.
- Thank you to Mr. Wilson who will set up Remembrance Day assembly decorations.
- New staff hire, Jennifer Dixon, will be teaching in Mrs. Cathcart class on Fridays.
- Winter concerts is coming up:
  - Evening show on December 18<sup>th</sup> 5:00pm
  - Afternoon show on December 19<sup>th</sup> 1:00pm
- November 19<sup>th</sup> is the lockdown drill with the Saanich.
  - We practice and prepare in case of something in/outside of the school takes place or there is an animal outside etc.
  - Students are told we all need to go to this space and stay together until the police tell us that it safe.
  - Tillicum has never experienced a real lockdown event.
- Pancake breakfast with Coast Capital is Monday, December 2nd. Students are encouraged to wear their PJ’s and bring their own cutlery, plate, and napkin.
- Remembrance Day assembly is November 8th at 10:45am.
- Thank you to Lauralee for bringing the cobs bread to the school.
- Tillicum was able to secure buses for our symphony trip on February 27th, 2025 for all grade 4 students.

# TILLICUM ELEMENTARY PAC MEETING MINUTES

## November 6, 2024, via Microsoft Teams

---

- Buses also secured from Burnside Gorge for (9 weeks of) grade 3 swimming lessons starting the week of Jan 13th.
- Construction around school was supposed to start Nov 4<sup>th</sup> however it has still not started.

### 7:15pm - Treasurer Report – Colleen McDavid

- Education Grant -Tillicum was given the full \$250. Parent education topics options:
  - Screen time conversations with Shannon Husk
  - Setting Boundaries with Allison Reese.
- October Food for Fun raised \$1336.61.
- **Account Balances:**
  - Tillicum PAC High-interest Savings \$90.37
  - Tillicum PAC Chequing \$12,419.12
  - Tillicum Gaming Chequing \$11,452.72
  - General PAC Account in Office \$13,813.16

### 7:05pm - VCPAC Update – Lisa Gelling

- **Chromebook** The district is taking old units out of circulation. There were frustrations expressed as there is no plan to replace these. Existing inventory has been circulated and distributed amongst all schools.
- **MYST Program** (Mobile Youth Service Team) - Looking for alternative provincial sources of funding for program.
- **School cash online fees** - BCPAC believes the school board violated the school act when they instituted the fees. The school act requires 12 months notice of fee increases and there was no consultation to parents.
- **Provincial Funding** - The GVTA and the school board are writing letters and adding their signature to letters already going to the provincial government to advocate for more provincial funding for schools.

**7:10pm - Upcoming Fundraisers/ Events** – Keja Lake/Lauralee Wood - Review and assign tasks and roles as needed:

### Review

- **Bottle Drive** – Raised \$733.92. Thank you to all volunteers who came out in the rain.
- **Sun-Oka Apples** – Raise \$1818.00 and was smooth. Keja has good notes for whoever runs this fundraiser next year.
- **Halloween Dance** - Well attended and lots fun. Thank you to volunteers.
  - Thank you to Carly and her husband from Beauty and the Beat for DJing and bringing in the photo booth.
  - The collection of food donations was successful.
  - Spring Dance is scheduled for April 24th, 2025.

### Upcoming

- **Gift Sale** – Scheduled for December 10<sup>th</sup>.

## TILlicum Elementary PAC Meeting Minutes November 6, 2024, via Microsoft Teams

---

- Reminder of this event to be sent out the week of November 18th
- Donation collection to be the weeks of Nov 25th - Dec 6th.
- Donations dropped off by the gym entrance near Mandy's office
- Discussed giving direction on types of items for donations so that there are items for everyone.
- **Winter Market** - Nov 16th - Market Team update: vendors, raffle, volunteers
  - There are twenty-four paying vendors. Volunteers still needed for set up, takedown and running bake sales/raffles.
  - Friday set up and market opens at 10am on Sat Nov 16<sup>th</sup>. Hoping for a good turn out based on marketing for this event.
  - Shannon and Shae interested in running the market again next year.
- **Poinsettia Sale** - Orders due Nov 8<sup>th</sup> by 11am, delivery Nov 26, pick up Nov 27
  - Volunteers needed for sorting and distribution.
  - Pick up will be 8:15 to 9:00 a.m. and 2:30 to 4:30. The gym is reserved for this day.
- **December Food for Fun** - Portal will be open for orders Nov 12 – 26 for FFF on Dec 6th.
- **Purdy's Winter Sale** - Closes December 1st, pick up around Dec 13<sup>th</sup>.
  - Chocolate delivered to Carly's house and volunteers are needed to help sort and distribute from there.
- **West Coast Seeds** - Runs Jan 27 - Feb 9, seeds delivered before/during Spring Break
- **Winter Royals game**
  - Potential fundraiser selling tickets for hockey games.

Spring Fundraisers to consider as these re on the budget.

- Bottle drive
- Purdy's is also there in the spring.

**Ongoing** - Fairway Market Community Cards, Emily Press Labels, Bottle Depot

### 7:39pm – New Business

- CRD supplying Drive to five brochures for families. This will outline alternative drop off spots around the school that would make for a safe walk for kids.
- Keja and Lauralee will not be continuing in their co-chair roles for the 2025/2026 year.

### 7:40pm – Meeting adjourned.

- Motion: Keja Lake
- Second: Cheryl Ferreira