

TILlicum ELEMENTARY PAC MEETING MINUTES

October 9, 2024, via Microsoft Teams

In Attendance

Executive: Lauralee Wood (Co-Chair), Keja Lake (Co-Chair), Colleen McDavid (Treasurer), Celeste Slow (Secretary), Lisa Gelling (VCPAC Representative)

- Admin: Jeff Duyndam (Principal), Karen Higginbotham (Vice Principal)
- Parents: Karma Cunning, Shannon Karner, Laura Hube, Cheryl Ferreira
- Staff: None

Regrets: none

6:34pm – Open Meeting - Brought to order by Keja Lake

- Motion: Lauralee Wood
- Second: Colleen McDavid

Introduction - The meeting opened with a PAC introductions. All attendees introduced themselves and shared a bit about their families.

6:40 pm - Meeting Minutes – Review and approval of last meeting’s minutes

- Motion: Colleen McDavid
- Second: Cheryl Ferreira

6:45pm - Administration Updates Principal/Vice-Principal Report – Jeff Duyndam & Karen Higginbottom

Sport and Fundraisers

- Cross Country (coached by Mr Carlson) and Soccer (coached by Ms. Easton) have both started
- Soccer Jamboree will be held at Hampton field with more details will be provided shortly.
- Tillicum raised \$2,000 for Cops for Cancers and \$1100 to Terry Fox.

Safety Drills

- October 17th at 9:45am there will be a province wide earthquake drill that Tillicum is participating.
- Annual lockdown drill with Saanich police on Tuesday November 19th

Seasonal Fun

- Turkey Trot happened for all grades in the gym where they could run around the gym and enter their name to win a turkey. Winners selected on Friday Oct 11th.
- Pumpkin run coming – same idea as the turkey trot.

Staffing Update

- David Arcos Perez is in charge of the Nutritional Snack Program. He has been supervision in the mornings and will be doing his announcement for the nutritional snack program in English and Spanish to bring more languages to the school.
- Student teacher, Ms. Kimiko is working O'Malley's classroom October 1st -December 6th.

Parent Teacher Interviews

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- Wednesday Oct 16th (dismissal at 11:50am) and Thursday Oct 17th (regular dismissal) day). Teachers will connect with all families in person, on the phone or via email.
- Book fair will be in the music room due to provincial elections being held in the gym.

Winter concert

- Discussions on revised schedule to reduce number of concerts this year.
- Dress rehearsal in the afternoon on Wednesday Dec 18th.
- Evening concert Dec 18th at 6:30pm, Afternoon concert on Dec 19th 1:00pm

Food Drive

- Burnside Gorge Community Center asking Tillicum to help with a food drive to fill one hundred hampers.
- Would like to participate without conflict with the annual granola bar drive.

Spirit days

- Mr. Carlson oversees spirit days and would like to do this every month.
- Tillicum Tuesdays still encouraged to wear Tillicum gear until Spirit Day is in the calendar.

Halloween Dance

- October 24th from 6:00 to 7:30 with staff Margie and Jody as well as Jeff and Karen helping.

School Pictures

- October 10th and retake date of Nov 14th

Foundational skills assessments

- October 1st - November 8th with teachers collaborating to help kids through these.
- These are sent to the school board office for marking.

Symphony concert

- Able to secure a hundred tickets and the district is working on bus transport.

7:15pm - Treasurer Report – Colleen McDavid

- Gaming Grant - Received on October 2nd and it was \$9,160.00.
- Food for fun - Received \$2,848.30
- Pizza night - Profit of \$487.85
- Donation of \$50.30 from kids who did yard work.
- Parent Education Fund Update – Deadline to apply is Nov 1
- Submit gaming summary report – We have until the end of November.
- **Account Balances:**
 - Tillicum PAC High-interest Savings \$90.26
 - Tillicum PAC Chequing \$15811.94
 - Tillicum Gaming Chequing \$11452.72
 - General PAC Account in Office \$13,507.64

7:05pm - VCPAC Update – Lisa Gelling

- VC PAC meetings are conflicting with Tillicum PAC meeting so difficult to be in both places to get updates.
- There is a new executive team at VC PAC

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- Letters have been sent to the district about the school cash online fees increase of 4% + 10 cents for each transaction with no consultation.
- Need clarity on how fees are being charged when somebody pays cash or cheque.
- Board is working on a FAQ document to share with school administrators.
- Discussions on general funding and requesting that there be pressure on current governments for more funding to district.

7:10pm - Upcoming Fundraisers/ Events – Keja Lake/Lauralee Wood - Review and assign tasks and roles as needed:

Review

- Meet the Teacher & Pizza Night
 - A successful event and the right amount of Pizza. There are left over drinks that could be sold at the winter market.
- Comfort Kits
 - 92 missing kits were missing at deadline. Hoping to bring down to 72.
 - The PAC has compiled extra toys and goodies to make up Comfort kids.
 - Kits will be put into the green bin on Tuesday Oct 15th.
- Sun-Oka Fruit Farm Apple Fundraiser - deadline Oct 9th 11:59pm – tonight
 - Raised \$1818 which is the record for Apple sales.
 - Apples delivered on Tuesday October 22nd with pick up times before and after school on the 23rd.
 - **Volunteers needed** on October 23rd from 8:15am-9:00am & 2:30pm-4:30pm

Upcoming

- No Sort Bottle Drive #1 - Oct 19th (9am - 3pm) Albina St - **volunteers needed**.
- Food for Fun - First FFF October 18th, portal closed Oct 8th, tallying and shopping this week.
- Halloween Dance - October 24th (6 - 7:30pm) – DJ has volunteered called Beauty and the Beat, photo booth, student decorations, **volunteers needed** (set up, clean up, door management).
 - Jeff to confirm which divisions to provide decorations. Set up to start at 4:30 if it does not interfere with other programming in the gym.
 - Food Drive donations to be collected at the dance but not required for entrance.
- Winter Market - Nov 16th - Market Team update: vendors, raffle, volunteers
 - Coordinators are busy taking vendor applications, completing advertising posters and making Facebook posts to promote event.
 - 21 to 23 vendors
 - Great raffle prizes being donated (driving lessons, bike lessons, hot tub in the gorge, little league registration etc.)
 - Looking at ways to streamline raffle process so buyers can enter their tickets in draws for specific prize rather than a general draw.
 - Food donations for Food Drive could be collected at the Winter Market but not required for entrance.
- Gift Sale - December 10th - Planning has begun, volunteer sign up available soon.

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- Not many usable items in storage. Karma will work with volunteers to clear out items and take to dump/donation centre.
- Karma has written a letter to take to local businesses for potential donations.
- Looking to streamline pricing so volunteers do not have to price or exchange money.
- Poinsettia Sale - Open fundraiser Oct 25th, orders due Nov 8th, delivery Nov 26, pick up Nov 27 - **lead coordinator needed.**
- Purdy's Winter Sale - **lead coordinator needed.**
- Miyawaki Forest Project – update
 - Plan was brought to the schoolboard, and they notified that funding is already approved and allocated to Tillicum for a green initiative.
 - Receiving almost \$400,000 for a climate resiliency demonstration project.
 - Province announced successful grant to include tree planting and green infrastructure on Tillicum school grounds mixed in with construction and new road work.
 - Saanich has Miyawaki plans so hopefully it will be taken into consideration.

Ongoing - Fairway Market Community Cards, Emily Press Labels, Bottle Depot

8.05pm – New Business

Tillicum Gear

- Lisa G – looking into updated pricing, order quantities and other local vendor options.

CRD Drive to Five Program

- Laura Hube spoke to the impacts of the construction and road work on the parking and drop off around Tillicum.
- During road improvements CRD will establish a “drive to five sites” to ensure a safe and convenient way to get kids to school.
- A convenient location is selected where kids get dropped off a 5-minute walk from school to reduce traffic congestion.
- Laura is building a trifold pamphlet to send home with kids with a map of area, drop sites and roads identifying where the cross regards are and all the pertinent pedestrian information.

8:35pm – Meeting adjourned.

- Motion: Lauralee Wood
- Second: Laura Hube