

**TILlicum Elementary PAC Meeting Minutes - APPROVED**  
**September 13, 2023 via Microsoft Teams**

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**In Attendance:**

Executive: Lauralee Wood (Co-Chair), Keja Lake (Co-Chair), Lisa Gelling (VCPAC Rep), Colleen McDavid (Treasurer) & Cathy Hanan (Secretary)

- Admin: Jeff Duyndam (Principal), Rhonda Leduc (Vice Principal)
- Staff: Byron Lienard
- Parents: Carli Conolly, Lisa Connell, Alanna Mahr, Karma Cuning, Cheryl Ferreira, Mandy Greyling-Holmwood, Sara Cannon, Heather S, Shannon S

**Regrets:** none

**6:31 pm** –brought to order by Keja Lake, welcome and introductions.

- Motion: Lisa Connell
- Second: Lisa Gelling

**Meeting Minutes** – Review and approval of last meeting's minutes

- Motion: Lisa Connell
- Second: Lisa Gelling

Guest Teacher Request

- Byron Lienard attended to discuss the Senior Choir. A group of 50 – 60 students (grade 3, 4 & 5) who practice and perform including at the Victoria Sings event. Last year they hired a professional pianist to work with the choir. She was paid with a grant that was secured by Dianne Dennis who has now retired. \$400 left from grant from Breakfast to Music. Estimated cost for the year would be \$1300. Requesting \$1000 to have the pianist for the entire year to work and perform with the students.

**Administration Updates Principal/Vice-Principal Report** – Jeff Duyndam & Rhonda Leduc

- Welcome and thanks to custodial staff and Keja and the grounds clean up crew for getting the school ready for the year
- 460 students currently enrolled.
- Custodial has been increased in elementary schools. Our time has been added in the morning 5:00 – 1:30pm. Evening custodians come in at 3:30pm
- Lots of staffing updates for the year including 2 new teachers, a counsellor and EAs. Renate has replaced Phil in the office. There is 1 temporary teacher position in kindergarten. New teacher will be hired next week
- Fire drill Sept 20<sup>th</sup>
- Field Trips and PAC requests. Teachers are asked to send PAC requests through Jeff or Rhonda to keep requests organized
- New portable in back field. Should be ready by December. The 3-4 class that will move in there currently is in the library.
- Community School Programmer position (to replace Dianne Dennis) posting has gone public. Hoping to have someone in that position as soon as possible to secure grant funding and get programs up and running

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- Crossing guards at Tillicum/ Maddock presently. Coming to Burnside / Seaton soon.
- Toast program running 5 days a week again. PAC is working with the police (non) liaison offer to secure the bread delivery
- Nutritional snack program is heavily subsidized. Requesting \$4 per day for students
- Halloween Dance – 3 teachers have expressed interest in helping to get this going.
- Cops for Cancer and Terry Fox coin drive. Collection Monday – Thursday next week.
  - Terry Fox run Sept 26
  - Cops for Cancer at the school Oct 5
- Lots of activities, clubs and groups getting back up and running
- Meet the Teacher – Sept 19 4 – 6pm. Classroom drop in 4 – 5pm and pizza outside 5 – 6
- Annual reminder from the school board about the Complaint Process.
- Busy time of year for the office with respect to confidential health and family matters and paperwork including student verification forms & emergency release forms
- Swimming lessons for Grade 3 have been booked for January – March. A session of skating for each class has also been booked

### Treasurer Report – Colleen McDavid

- Tillicum PAC High-interest Sav           \$88.81
  - Tillicum PAC Chequing                   \$12364.23
  - Tillicum Gaming Chequing               \$3160.30
  - General PAC Account in Office         \$5644.00
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- Gaming grant update. Colleen will investigate the difference in our gaming bank account versus what our budget says we have
  - Parent Education Grant – the PAC or Jeff will receive an email when applications are open

### VCPAC Update – Lisa Gelling

- Meetings have been changed to a hybrid format.
- Discussions about fees for text books and other classes
- Racism and gang issues in the high schools. Lack of police liaison offers means parents aren't getting communication gang issues in schools

### Upcoming Fundraisers/ Events – All

- Monks Update – Jennalee estimates about \$1000 in revenue this year.
- Meet the teacher - September 19<sup>th</sup>. Need to make a decision on whether PAC will sell pizza or the staff will as they did last year.
- Sun Oka Apples – closes October 7. Keja will get information to Jeff to distribute this week
- Fall Bottle Drive. Hoping for October 21 or November 4
- Food for Fun: Dates October 27, December 8, February 2, March 8, April 26, June 7

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- Volunteers will be needed 10:30 – 12:30 on FFF days
- Keja/ Lauralee with connect with Megan about opening & closing dates
- Mandy will make the flyers and create a template to pass along for future use
- Holiday Market November 18 - going to see if the sub committee from last year will take this on again
- Christmas Poinsettia Sale: to be decided offline
- MOAO art Fundraiser: Art kits to sell online. Kits can be delivered to the school
- Purdy's for Christmas: to be decided offline
- Ongoing – Fairway Market cards, Logo'd Gear, Emily Press Labels, Bottle Depot (needs to have the PAC name updated)
- Halloween Dance: October 26 6:00 – 7:30 pm. Dress up, have fun. Carly has most of this organized.
- Miyawaki Forest update: Jeff suggested Lauralee send a timeline to the school district to get the process started
- Earthquake Supplies & Comfort Kits: Carly suggests having the kits out by October 4 and collect them October 16 – 20. Cheryl and Colleen have offered to help and take this on from Carly.
- Swimming update: We had budgeted \$2000 from gaming funds for Grade 3 swimming. Costs have increased to \$4300 – 2300 over our budgeted amount. It was decided to continue with lessons as they are so important and difficult to find swimming lessons. We will need to continue fundraising to offset the additional cost

**Old Business – All**

**New Business – All**

- Discussion about Byron Lienard's request for \$1000 for a pianist for the senior choir. It was decided we don't have the additional funds at this time and will recommend Byron look to other grant options to cover the costs
- Rejuvenating the metal artwork on the Burnside fence – to be discussed further
- Parking issues – to be discussed at a future time

**8:21 – Meeting adjourned**

- Motion: Carly Connolly
- Second: Mandy Greyling-Holmwood