

**TILlicum Elementary PAC Meeting Minutes \*\*Approved\*\***  
**October 11, 2023 via Microsoft Teams**

---

**In Attendance:**

Executive: Lauralee Wood (Co-Chair), Keja Lake (Co-Chair), Lisa Gelling (VCPAC Rep), Colleen McDavid (Treasurer) & Cathy Hanan (Secretary)

- Admin: Jeff Duyndam (Principal), Rhonda Leduc (Vice Principal)
- Parents: Lisa Connell, Cheryl Ferreira, Erin Ball, Mandy Greyling-Holmwood, Kayli Downarocwicz

**Regrets:** Lisa Gelling

**6:31 pm** –brought to order by Lauralee Wood, welcome and introductions.

- Motion: Lisa Connell
- Second: Cheryl Ferreira

**Meeting Minutes** – Review and approval of last meeting's minutes – with minor edits

- Motion: Lisa Connell
- Second: Keja Lake

**Administration Updates Principal/Vice-Principal Report** – Jeff Duyndam & Rhonda Leduc

- Shakeout (earthquake) and lockdown drills coming up. Saanich police will be on the property for the lockdown drill
- School board had created an App to be filled out if police officers come on to the property
- Staff meeting today. Thanks to Jodi Dagg for the Turkey Trott and upcoming Pumpkin Run. Christa Easton for the soccer team. Mo Nadeau for the disc golf team, Carla Evans, Meghan Kushnir & Brad Carlson for cross country, Willo Bennett & Tracey Crystal drumming and Laura Nault & Rhonda Leduc choir.
- Byron Lienard is off on leave until November 6 and there is no substitute. Not yet sure if there will be a winter concert.
- Congratulations to Mandy Greyling-Holmwood who has taken over from Dianne Denis as Community School coordinator. The school and PAC are excited to have Mandy in this role
- Monthly fire drills will be held during the school year.
- Parent/ teacher interviews and book fair.
- Thanks to LL and the PAC for the bread delivery today
- Halloween Dance will be supported by Jodi Dagg & Karen Fraser. Many other staff will likely attend. Confirming the dance is a free event – students must have a parent with them
- Foundation Skills Assessments are running October & November for grade 4 students
- Naden band concert has offered tickets – waiting to see how many tickets can be secured
- October 16 – 21: Bike to School week – we have a new bike rack which will get lots of use next week.

**TILLICUM ELEMENTARY PAC MEETING MINUTES \*\*Approved\*\***  
**October 11, 2023 via Microsoft Teams**

---

**Treasurer Report – Colleen McDavid**

- Tillicum PAC High-interest Sav           \$88.92
  - Tillicum PAC Chequing                   \$7746.23
  - Tillicum Gaming Chequing               \$11340.30
  - General PAC Account in Office         \$4757.17
- 
- This year’s gaming grant \$8180 from – for 409 students
  - Parent Education Grant – discussion about topics for parent education that have come up and might be worthwhile for the grant

Motion: to approve Colleen McDavid as a signing authority for the Tillicum PAC bank accounts.

Motion: Keja Lake

Second: Lauralee Wood

**VCPAC Update – Lisa Gelling (away)**

- Meeting was last night at Tillicum School but we did not have a rep that could attend. Lisa will update at the next meeting.

**Upcoming Fundraisers/ Events – All**

- Meet the teacher pizza night. Raised \$437.08. Thanks to the volunteers who stepped up to help. Feedback from parents was good. People liked having it in the gym, versus outside. Larger families would like to buy an entire pizza – could be an option for next year
- Monks Update – final numbers coming late October. Jennilee has offered to do this again next year.
- Sun Oka Apples – total raised: \$1414.00. Need volunteers to help with pickup on October 19. Lauralee & Cheryl will take the morning shift. Lisa Connell the afternoon shift
- Fall Bottle Drive. October 21. Still need a couple volunteers in 2 hour shifts. Lauralee will contact her volunteer list. Banners are up on the fences and Facebook posts will be up this week.
- Food for Fun: October 27. Lisa Gelling needs a helper to shop on between October 19 and 23. Will need to go to Costco & Wholesale Club
- Winter Market November 18 – Erin Ball will lead. 8 vendors are confirmed so far. Vendors can contact [tillicumxmasmarket@gmail.com](mailto:tillicumxmasmarket@gmail.com). Erin needs volunteers for set up, concession, raffle donations, bake sale etc. Burnside Gorge Community Association has offered entertainment or a craft table
  - Banners will go up when the bottle drive banners come down
- MOAO art Fundraiser: Keja is going to lead this
- Purdy’s for Christmas: Lisa Connell will get this started and tag team with Cathy to take delivery and deal with distribution

**TILlicum Elementary PAC Meeting Minutes \*\*Approved\*\***  
**October 11, 2023 via Microsoft Teams**

---

- Halloween Dance: Thursday October 26 6:00 – 7:30 pm. Carli has volunteers and is feeling good about preparations. Posters for the school and the FB page will go up this week.
  - Gym access on October 26<sup>th</sup> at 2:45 pm. Jeff to confirm if there is floor hockey the night previous
- Earthquake Comfort Kits – due back to the school by October 19<sup>th</sup>. Thanks to Carli, Cheryl and Colleen for taking care of this.
- Miyawaki Forest project has been handed off to Krystle to be the head. She will connect with another school in town that is also planning a forest
- Burnside fence art. We're having trouble finding a parent who can help with the removal and cleaning of the art so it can be repainted by Mrs Cathcart's class and then remounted. We need someone (parent) with some expertise in metal art and outdoor paint

**Old Business – All**

**New Business – All**

- Need someone to be secretary next meeting as Cathy will be away. Cathy will set up the template and pass it along

**7:48 – Meeting adjourned**

- Motion: Lisa Connell
- Second: Cheryl Ferreira