

**Tillicum Elementary PAC MEETING Minutes DRAFT**  
**Wednesday January 22, 2020**

**In Attendance:**

**Executive** Lisa Connell (Vice-Chair), Mandy Greyling Holmwood (Secretary), Mira MacIver (Treasurer), Nicole Nyvall (VCPAC Rep.)

**Administration** Jeff Duyndam (Principal), Sue Ottenbreit (Vice-Principal)

**Parents** Manjit Braich, Lisa Gelling, Deb Azouri, Lauralee, Christine Surridge, Lauralea Wood, Margie Grubb

**Regrets:**

**Executive** Travis Rawluk (Chair)

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**6:27pm - Meeting brought to order by Lisa Connell**

**Approval of minutes from previous meeting, November 13, 2019.**

Motion: Christine S.

2nder: Deb A.

All in favour.

**Administration Updates**

**Principal/Vice-Principal Report:**

- Gym - dividing curtain has been installed; screen and projector to come soon.
- Library - hoping to be the next project in the queue for District, possibly around Spring Break.
- Go Dark Campaign - Tillicum to participate in district-wide campaign to compare energy use during February, to same time last year. School with most energy savings will earn a pizza party.
- New photocopy system has been installed.
- Tech Committee met, requested and received 4 new Chromebooks. Need for one more cart with Chromebooks, at total cost of \$7130. Hoping to receive over the next year or so - PAC may help with this cost.
- Parent/Teacher and Student-Led Conference scheduling going to an online system.
- Winter Concert went excellently, however was over-capacity. Admin requesting suggestions and ideas for next year.
- Kindergarten Registration for 2020/2021 has started - district projected 57 registrants and we are at 74 already. More expected to come before fall.
- Pink Shirt Day - February 26th
- Literacy Day - January 27th - kids to wear shirts with/representing a chosen letter.
- Indigo Grant - spent \$16k so far of yearly \$22k portioned.
- Skipping Day - February 12th.

**Treasurer report - Mira MacIver**

- Art Fundraiser - profit raised: \$1104.00
- Xmas Market - profit raised: \$2201.42
- Gift Sale - profit raised: \$1548.10
- Purdy's Fundraiser - profit raised: \$1095.94
- Food for Fun November - profit raised: \$602.26

**- Operating Accounts**

- Chequing: \$13, 669.98
- Savings: \$4876.56
- Gaming Fund: \$10, 023.04

**Overview of Fundraisers / Events - Funds Raised / Key Learnings**

- Tillicum Gear Pop-Up Shop (Lisa Gelling) - ended having to backfill the shop, we have extras to sell. Agreed to set up a table wherever possible to sell inventory; Kindergarten Intro Day May 14th. Lisa G. to look into to going with TeamSales next year for better pricing options.

- Art Fundraiser (Christine Surridge) - went well, high involvement, however turnaround was tight. Teachers would have liked more time to plan and implement the artwork in their classrooms. In future, PAC can advise in prior months when we've decided to go forward with this fundraiser.
- Purdy's (Nicole Nyvall) - raised slightly less funds than last year however still quite successful. There is an option to order anytime as the Tillicum Account is open - idea to open ordering earlier for corporate buyers.
- Gift Sale (Deb Azouri) - sale went smoothly this year. Worked well with a whole day (teachers agreed this worked well too) for shopping, and setup the night before. Raised \$300 more than last year!
- Games Night (upcoming - Christine Surridge) - setup starts at 5pm, games will arrive at 5:30pm, and doors open at 6pm. Volunteers required to set up tables before - Christine to purchase concession items.
- Walkathon (Lisa Connell) - Lisa to review Baljinder's prior notes and compose a plan for walkathon this year. In progress.

### **Old Business**

- BCTF Presentations - Mandy to post on Facebook (did not happen after last meeting).
- PAC Fridge - bought at West Coast Appliances, possible that needs to be levelled? Lisa C. to follow up with Travis and WCA.

### **New Business**

- Strategic Plan for next 5 years has been submitted for review by the District. Feedback required in early February - PAC copy for any parent to add notes to is in the PAC mailbox in the office.
- Traffic Policing by Parents - cannot be managed by a parent - we are encouraged to call the Municipality of Saanich and/or Saanich Police.
- Staff Appreciation Breakfast - PAC provided annual Thank You breakfast to staff, with goodies, drinks, warm items etc. (Mandy to post about this on FB page) — Panago to provide a Staff Lunch on February 20th - Nicole N. to arrange with Panago.
- 2020 Dance - decided that Halloween Dance will be the only one this year.
- Hygiene Cupboard - in progress. We have a cabinet, it needs to be cleaned, painted and adjusted for the pipe it will be sitting in front of. Lisa C. and Mandy GH to followup with this. Parent, Jessica Galant has volunteered to reach out to London Drugs (and Walmart?) for donations to the cupboard.
- Book Exchange - Tillicum will have a tiny exchange library installed after spring break!
- VPAC - Vancouver Island Parent Conference; February 29th, 8:30am - 4pm at Belmont. VPAC providing one free ticket.
- Pianist Honorarium - Mira needs invoice for Winter Concert Pianist to make payment. Jeff D. to follow up with Mr. L.
- Treasurer Mira Maciver indicated that all of the fundraisers happening in the fall were very busy for her as they happened all around the same time. The treasurer position will definitely need an extra hand for that same time next year to help.

7:40pm **Adjournment**

Motion: Mandy GH

2nder: Mira M

All in favour.