

Tillicum Elementary PAC MEETING Minutes DRAFT
Wednesday October 9, 2019

In Attendance:

Executive Lisa Connell (Vice-Chair), Mandy Greyling Holmwood (Secretary), Mira MacIver (Treasurer), Nicole Nyvall (VCPAC Rep.)

Administration Jeff Duyndam (Principal), Sue Ottenbreit (Vice-Principal)

Parents Manjit Braich, Alison Jacques, Carli Conolly, Lisa Gelling, Deb Azouri, Lauralee, Christine Surridge

Regrets:

Executive Travis Rawluk (Chair)

6:30pm - Meeting brought to order by Lisa Connell

Introductions of attendees - Lisa Connell

Approval of minutes from last years year end meeting.

Motion: Mandy GH

2nder: Lisa Gelling

All in favour.

Administration Updates

Principal/Vice-Principal Report:

- Suggestion to start PAC Meeting at 6pm on Parent/Teacher Interview nights, as well as student-lead conferences on April meeting date as parents will be at the school already
- Rainbow Week will be May 19 - 22nd/2020
- Food For Fun - quite a bit of trash was generated within the school and being sent home with students (Pack it In, Pack it Out).
- Lisa Connell asked about transition help given for new teachers coming in; Jeff advised that new teachers are given as much support as needed, buddied up with other faculty, and provided with a full binder with information
- Facilities:
 - Acoustic tiles are almost finished being installed
 - Dividing curtain for gym to be installed late October
 - library wall with asbestos to come down *possibly* over Thanksgiving weekend
- 6 turkeys for Turkey Trot
- Cross Country and Soccer are happening now
- Shake Out Earthquake Drill happening October 17th
- Lockdown Drill, with Saanich Police Dept, is on November 26th
- Christmas Concert to be on December 18th 6pm, and December 19th at 1:15pm

Treasurer report - Mira MacIver

- Purdy's revenue last year was \$1400 - hoping for similar this year
- approx. \$11,000 in Chequing
- \$7480 Gaming Grant has been received
- Food for Fun \$1000 profit from October 4th

Overview of fundraisers and events for the year

- i. Meet the Teacher / Welcome Back Pizza Night - Lisa Connell
 - well-attended event, ran out of pizza!

- comment/discussion about how overwhelming it was for new families (particularly kindergarten families) - suggested to create an area in the gym next year for kindergarten families so they can sit together to mitigate the overwhelm for young kids and families.

ii. Food for Fun - Nicole Nyvall

- successful (if a little chaotic) first FFF date of the year
- received 40 free pizzas from our order as a thank you from Panago for our patronage! Also received 4 pizzas for our PAC meeting.
- need to find a way to lock up money while awaiting pickup as it did not fit in the school's safe in the division baggies.

iii. Tillicum Gear Pop-Up Shop - Lisa Gelling

- sale extended to October 18th to allow for items to arrive before Christmas Market; samples available to see and try on in the office
- we will back-fill the orders that don't meet quota; will sell off at various events and provide a Tillicum Gear raffle basket

iv. Victoria Royals - Lisa Connell

- Lisa to connect with Travis on numbers and dates for Chuck a Puck; we may run this in the spring or defer to next year. Undecided.

v. Christmas Market Update - Mandy Greyling Holmwood

- All vendor spots have been filled!
- Date sticker on sign has been ordered from Talon Signs - will hopefully come soon and sign to be hung after Thanksgiving.
- Gym needs to be booked evening before for setup
- Gaming license to be applied for this month
- request for donations for raffle items
- request for baking donations 2 weekends before event
- will need volunteers for raffle table, concession table, and baking table

vi. Gift Sale Update - Deb Azouri

- Tuesday December 10th - whole school day (setup evening of Monday December 9th)
- request for Grade 5's to shop first as they're more particular about what they'd like to choose - Grade 5's to help younger divisions afterwards.
- suggestion for tags to be sent home with children in advance - fill out tags ahead of time, to be placed on wrapped gifts at sale.

vii. Walkathon

- to occur during Rainbow Week, on Tuesday May 19th 2 - 2:30 pm; kick-off to the week!
- donate portion to 1Up Single Parents Resource Centre (or some other not for profit in our area that benefits our families)
- Mandy to talk to Baljinder Jacques about how this was run previously

viii. Fairway Cards

- ongoing - remove from agenda

ix. Art Fundraiser - Christine Surridge

- multiple items will be for purchase (puzzle, coaster, cards, plaque etc.)
- paper supplied to classrooms for teachers to facilitate creation of art
- extra papers can be provided for other kids in the family to create art/photos
- order form and example of art sent home for families to order items

- to run 1st or 2nd week of November for orders to be placed in 3rd week of November. Very latest day for orders is November 30th, would like to avoid running it down to the last day.

- x. Purdy's Fundraiser - Nicole Nyvall
 - catalogues are already in
 - to be sent home beginning of December
 - better distribution system needed - proposed to bring orders to the Christmas Concerts and having them for pickup at a table, perhaps in the community room

New Business

- i. Games Nights - Christine Surridge -
 - Interactive Games Cafe brings in games - Christine to look into dates for the new year
- ii. Comfort Kits - Lynea McDowell / Mandy Greyling Holmwood / Carli Conolly
 - Backpacks with comfort kits have been collected from classrooms
 - to be put into Earthquake Storage Containers outside
 - Mandy to connect with Lynea about getting these completed
- iii. Halloween Party - Carli Conolly
 - Gym is booked for evening of October 24th - 6pm-7pm
 - WE Council & Ms. Chase to provide decorations
 - popcorn to be sold
- iv. Hygiene Cupboard - Mandy GH
 - request to find room to provide a 'hygiene cupboard'; admin indicated space is at a premium in all rooms currently
 - suggestion to use shelves where clothing exchange exists - decided it was not the best placement where small hands could reach them
 - Mandy to talk to counsellors Kim & Kate about a placing solution; Mandy to come back to the PAC with a plan

8:06pm **Meeting Adjourned.**